

St Edward, King and Martyr, Cambridge
Annual Parochial Church Meeting
Minutes

Sunday 14th April 2019 at 12:30pm in the Church

1. Welcome
2. Opening Prayer offered by Mark
3. Apologies: Geoffrey Barnes, Matthias and Victoria Grebe, David and Sarah Illman, James Kelly, Jonathan Rawlinson, Rebecca Whiteman
4. Review of Minutes
 - a. Copies of the previous minutes were not provided and apologies were made for this fact. No issues were raised regarding the previous minutes. Congregants who want a copy of the previous year's minutes can request one from Mark.
5. No matters arising from previous minutes
6. Report on Electoral Roll
 - a. Matthew Johnson has been added to the electoral roll.
 - b. There are currently 102 people on the electoral roll. The electoral roll will be reviewed in the coming months to make sure it is up to date.
7. Reports on Church Ministries (see written reports)
 - a. Church Warden Report- Paul Anderson
 - i. Concern for the Church fabric
 1. There is the need for some plaster work as well as work on some of the monuments. Reports have been acquired on what we need to have done. We are currently talking to colleges on how they can help with these repairs.
 2. There will also be carpentry taking place in the vestry and pricing can be found in the report.
 - ii. Question from the floor: We are a small church and this building is worth preserving but it is hard for us
 1. Response from Paul: We are lucky in that we have two colleges with financial responsibilities toward our building, but the more people we can involve the better.
 2. Response from Mark: We are taking the onus of responsibility, but are looking into ways to further involve the community.
 - b. Young Adults Group

- i. Roger reported that there is a group of about 12 people and that the group meets weekly to pray and read scripture. This is going well.
 - ii. Paul Anderson feedback that people are interested in having more midweek groups.
 - 1. Roger replied that improvements to the vestry will help us increase and encourage these groups.
 - 2. Mark said that Chapter is further discussing this matter.
 - c. Thanks to Ali for bell ringing (see report)
 - d. Ali has applied for and received a Pebble grant for the church for garden improvements.
- 8. Report from Vicar-chaplain (see written report)
 - a. Changes to the Church Building
 - i. The tiles in the vestry will be replaced to remove asbestos and the entire vestry is to be reworked. The goal is to make the inner vestry more suitable for children as well.
 - ii. Boiler is going to be replaced. This should aid in more effective heating in the building.
 - iii. We will be working toward keeping the church open throughout the week. The aim is to minister to people as a city centre church. A rota of volunteers will be made for opening and closing the church. It is the hope that the nearby cafe will aid in opening the church. With the new alarm system this should be an easier task.
 - b. Matthias will be coming back from sabbatical tomorrow.
 - c. Geoffrey Barnes could not be here but the church would like to offer him their exuberant thanks for his work with the church books. There is a small gift for him as he exits his role as church treasurer. Jonathan Rawlinson will be stepping into this role with the aid of Roger Revell.
 - d. The church would like to thank Jill and Peter for the work they do in cleaning and caring for the church. We are extremely grateful for their acts of service. Small gifts were presented.
 - e. David and Sarah Illman are moving back to the USA. A celebration will be held for them at some point. They are looking to move back in May.
 - f. Chapter has been thinking through the vision and values of the church. One of the biggest matters is wanting to keep the church open alongside considering how we can serve the city centre. The vision and values that Chapter is putting together will be coming out for the congregation to view.
- 9. Financial Report
 - a. Roger Revell read out Geoffrey Barne's report as treasurer.

- b. The church has been updating banking and accounts with two goals in mind
 - i. Minimize paperwork
 - ii. Simplify process
 - c. Currently working to digitize more of the financial documents and processes.
 - d. Jonathan Rawlinson will become the new treasurer. Trinity Hall is allowing their bookkeepers to assist us with keeping the books as well.
 - e. Question from the floor (Ruth): It seems we are spending more than our income. We should watch this.
 - i. Response from Roger: Agreed that we should watch our expenses. The kitchen refurbishment caused extra expense but was paid for by a gift. Tithing covers basics but dividends and savings have been used to cover emergency and unexpected expenses. We have seen a few of these over the past year, but the general daily budget is staying within our tithe budget.
 - f. Question from the floor: Is there a charity that could use the space and contribute to it? Could they also then help with the risk of leaving the church space open?
 - i. Response from Mark: Church insurers say an open church is a safer church. He has talked with other open churches and was told they have had few problems. Part of the process is that we just have to do it (leave the church open) and see what happens. The ministry of the church is to be a place for people to pray. We will do all we can to divert inappropriate behaviour. It is difficult to have someone else here full time for different reasons as well as increased heating costs.
 - ii. Mark will find a temporary security measure for the pulpit while we figure out further security measures
 - g. Suggestion from the floor: Perhaps the church could put up CCTV and a sign indicating that it is monitoring the space. Mark said he will look into this.
 - h. The church is switching how we do gift aid. For small cash gifts that normally would use envelopes, we are phasing this out. This is because of all the administration work required. We ask that those wanting to do gift aid set up a standing order through your bank. The church will then claim HMRC gifts for any cash gifts. If you have questions please ask Jonathan.
10. Election of Chapter and Treasurer
- a. David Illman will be stepping down from Chapter.

- b. Jonathan Rawlinson has been nominated by Paul Anderson and seconded by Rebecca Whiteman for Chapter. Motion passed. Jonathan elected to Chapter.
- 11. Election of Deanery Synod Representative
 - a. Alison was elected last year for a 3 year stint and so there is no need for a further election this year.
- 12. There was no other business.
- 13. Closing Prayer offered by Mark.